

# P.A.C.K TIME

Pass all classes, Achieve results, Commit to excellence, Keep grades up

**PACK TIME** is a new program Heritage will be doing this year. It allows time during the school day for students to make up missing assignments. Every Thursday the advisory class teachers will do grade checks for all HMS students. If a student has any missing assignments, they will be required to attend PACK TIME the following week during their lunch.

Students will be required to complete a PACK TIME check list and packet that will ensure they have all the materials they will need to prepare for their week in PACK TIME. They will turn it in to their advisory teacher the following morning, and will be assigned to PACK TIME the following week. Once a student is assigned to PACK TIME, they must remain in PACK TIME the entire week *regardless* of how many missing assignments they may have.

Students will be required to notify parents either by a phone call or parent signature on the check-list. If a student does not fill out the packet or fails to attend the required PACK TIME assignment, they will be referred to their grade level administrator and assigned lunch detention upon completion their PACK TIME week.

***If a student returns to advisory the Friday after grade checks with all missing assignments completed, the advisory teacher will not assign them to PACK TIME.***

Our desire is to provide all students the opportunity to experience success at Heritage. We are hopeful that through this program students will be able to stay caught up with their work and be motivated to complete their work and keep their grades up. It will also provide the opportunity for them to demonstrate personal responsibility for obtaining all needed materials to make up and complete any missing assignments they may have.

