

1 Joint School District No. 2, Meridian

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3 BOARD OF EDUCATION

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5 Series 200

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7 Policy Title Order of Business – Regular Meetings

Code No. 204.20

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10 The public is invited and encouraged to attend school board meetings. Requests to place an item
11 on the agenda must be submitted to the superintendent at least four (4) working days prior to a
12 scheduled board meeting. Patrons interested in placing an item on the agenda should meet with
13 district officials prior to submitting a request. The board strongly encourages patrons to first
14 communicate with a school or the district office before bringing items to the board level. All agenda
15 items must be approved by the board chairman.

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17 The agenda for a regular meeting will generally include:

18 I. Call Meeting to Order

19 II. Executive Session

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21 III. Work Session

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23 IV. Regular Session

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25 A. Consent Agenda, to include:

26 1. Approval of minutes of the previous board meeting(s)

27 2. Payment of bills to date (once per month)

28 3. Other administrative items covered under policy but requiring board
29 approval

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31 B. Discussion and Action, to include:

32 1. Reports to the board

33 2. Items that require board deliberation and action

34 3. Designated personnel approvals

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36 C. Superintendent's Report

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38 V. Adjournment

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40 The records of the board shall, at all reasonable times, be open and available for public inspection.

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46 Date of Revision:
47 08/13/01

Legal Reference: Code of Idaho
33-508