

1 Joint School District No. 2, Meridian

2
3 ADMINISTRATION

4
5 Series 300

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7 Policy Title Supervision and Evaluations – Code No. 303
8 Administrators/Supervisors
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11 Evaluation of employees promotes excellence and improves overall job performance.
12 Throughout the school year, evaluators must make a concerted effort to observe the
13 performance of the administrator/supervisor. This includes substantial direction,
14 observation and gathering of input from a variety of constituents, including teachers,
15 patrons, students, classified personnel, and district office personnel. The key to
16 successful evaluations and performance improvement is regular dialogue and feedback
17 about performance observations.
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19 A timeline for goal setting, mid-year, and annual evaluations will be established and
20 approved by the board. A superintendent-approved administrator/supervisor evaluation
21 document will be used and submitted to the appropriate supervisor, and a copy will be
22 placed in their personnel file at the end of the evaluation cycle.
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44 Date of Edit/Revision:
45 8/12/02

Legal Reference: Code of Idaho
