

1 Joint School District No. 2, Meridian

2
3 EDUCATIONAL PROGRAM

4
5 Series 600

6
7 Policy Title Progress Reports, Grade Placement

Code No. 603.10

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10 Report cards, adapted to the various grade levels are used to report pupil achievement
11 and attitude to the parents. Parent-teacher conferences shall be scheduled at the end of
12 the first and third grading periods.

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14 Reports to parents serve as useful instruments for personalizing education and for
15 guiding pupils. Much thought must be given to the marks and the statements made on
16 these reports. Records of pupil achievement should be kept by all teachers, and
17 evidence should be accumulated to determine and substantiate final grades reported.

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19 Guidelines for Retention

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21 1. Grade placement is the responsibility of the principal but the wishes of the
22 parents must be given serious consideration as retention is less likely to be
23 successful in the absence of parental support.
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25 2. Retentions are best accomplished in the lower grades and rarely effective in the
26 upper grades.
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28 3. Retentions are most beneficial for immature students who are likely to
29 significantly increase their developmental aptitude for learning with an "extra
30 year."
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32 4. Retention should be discussed with parents prior to the last month of school.
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34 5. Retention shall not be used as a punishment.
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36 6. Neglecting to retain a child who needs an extra year at the kindergarten or first
37 grade level can be very detrimental to the youngster's success throughout
38 subsequent school years. Therefore, it may be necessary to retain kindergarten
39 and first grade students despite parental preference.
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41 7. A recommendation for retention requires the approval of the teacher, principal,
42 and the school psychologist. Retention recommendations may be appealed to
43 the board of trustees.
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45 8. Each elementary principal will submit an annual report to the elementary director
46 listing the retention recommendations and final decisions by grade level.

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48 Date of Revision:
49 07/11/94

Legal Reference: Code of Idaho
