

1 Joint School District No. 2, Meridian

2
3 AUXILIARY SERVICES

4
5 Series 700

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7 Policy Title Extra Curricular Activities/Trips Code No. 702.40

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10 All trips related to the school must be approved by the administration.

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12 1. A school bus is to be used if and when groups are six (6) or more in size. The
13 group will make every effort to share a bus with another school in the area.
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15 2. It is recommended that a commercial bus be used if and when groups have more
16 than twenty (20) students and are traveling 200 miles or more in radius from
17 Meridian. Exceptions must be approved thirty (30) days in advance of the trip.
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19 3. Private vehicles may be used for extra-curricular activities only under certain
20 conditions. (See Policy No. 503.60 #8)
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22 4. Activity trips involving six (6) or more students will require that the group travel in
23 a State approved vehicle.
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25 5. When student groups of thirty or less travel by air to a destination, the following
26 ground transportation rules apply:
27 a. Vehicles (cars, mini-vans, large SUVs, or coaches) must be rented from
28 car rental agencies. Rental of 15-passenger vans is prohibited. Additional
29 liability insurance is to be purchased at the time of rental.
30 b. The drivers of the rental vehicle(s) must be twenty-one (21) years of age,
31 and must furnish evidence of liability insurance and a valid, unrestricted
32 driver's license. The drivers of the vehicles must be approved by the
33 building principal.
34 c. Parent permission authorizing a student to ride in such vehicle must be
35 on file with the building principal for each student involved in the trip.
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37 Transportation requisitions for special buses for extra-curricular activities must be filed
38 by the teacher or coach, approved by the principal, and sent to the administration office
39 the week before the transportation will be required, except in case of emergency.

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41 1. Bus transportation is restricted to authorized activities only.
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43 2. A faculty member with no driving responsibilities must accompany each bus to
44 and from all approved school sponsored activities.
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48 Date of Revision:
49 03/09/04

Legal References: Code of Idaho
