

1 Joint School District No. 2, Meridian

2
3 AUXILIARY SERVICES

4
5 Series 700

6
7 Policy Title Transportation Discipline

Code No. 702.57

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9 Appropriate student behavior is essential for a safe and positive environment while
10 transporting students. Students are expected to conduct themselves in an orderly
11 manner while waiting for and riding on the school bus. The bus driver has the same
12 rights and responsibilities to maintain order on the bus as the teacher does in the
13 classroom and it is vitally important not to distract the driver from his/her driving duties.
14 School bus drivers are responsible for informing students of the bus conduct rules and
15 procedures while riding the bus, and every reasonable effort should be made by the bus
16 driver in attempting to solve discipline problems before citations are written. Parent
17 contact should be made whenever possible to address inappropriate student behavior
18 prior to issuing a citation. Misbehavior on the bus or at the bus stop can deprive a
19 student of their bus riding privileges. Should student behavior on the bus require a
20 citation, the following procedures will be followed:

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22 1. First Citation Point

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24 a. Driver conducts conference with student and gives reason for issuing citation.
25 b. Driver calls parent or guardian and informs them of the citation and explains
26 actions necessary in order to regain bus-riding privileges.
27 c. If driver cannot reach parent or guardian within 36 hours, citation is given to
28 driver's trainer/evaluator to inform parent or guardian by phone or registered
29 mail.
30 d. Driver gives citation to student to take to parent or guardian for signature
31 e. Student will be allowed to ride when signed citation is returned to bus driver.

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33 2. Second Citation Point

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35 a. Driver conducts conference with student and gives reason for issuing citation.
36 b. Driver calls parent or guardian and informs them of the citation and explains
37 actions necessary in order to regain bus-riding privileges.
38 c. If driver cannot reach parent or guardian within 36 hours, citation is given to
39 driver's trainer/evaluator to inform parent or guardian by phone or registered
40 mail.
41 d. Driver gives citation to student to take to parent or guardian for their action
42 i. Parent/guardian and student meet with trainer/evaluator and obtain
43 his/her signature
44 ii. Three days suspension from riding bus
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46 e. Student is allowed to ride the bus after meeting with trainer/evaluator, serving
47 three day suspension, and returning signed citation to the bus driver.

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49 3. Third Citation Point

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- 51 a. Driver conducts conference with student and gives reason for issuing
52 citation.
- 53 b. Driver calls parent or guardian and informs them of the citation and explains
54 actions necessary in order to regain bus-riding privileges.
- 55 c. If driver cannot reach parent or guardian within 36 hours, citation is given to
56 driver's trainer/evaluator to inform parent or guardian by phone or registered
57 mail.
- 58 d. Driver gives citation to student to take to parent or guardian for their action
59 i. Parent/guardian, student, trainer/evaluator and school principal meet
60 in conference at principal's office and obtain signature of the principal.
61 ii. Ten days suspension from riding bus
- 62 e. Pupil is allowed to ride the bus after ten days suspension is served and
63 citation, with signature of principal, is returned to the bus driver.

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65 4. Fourth Citation Point

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- 67 a. Bus riding privileges are suspended for the rest of the school year.
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69 5. Severity Clause:

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- 71 a. A student can be temporarily suspended from bus riding privileges by the
72 transportation supervisor or designee for behavior endangering the safety of
73 the bus and/or its occupants.
- 74 b. The transportation supervisor will recommend to the superintendent, who in
75 turn may recommend to the Board of Trustees to revoke bus-riding privileges
76 for the remainder of the school year. Behavior that endangers the safety of
77 the bus and/or its occupants and deliberate vandalism occurring during the
78 last two weeks of the school year will result in revoking bus riding privileges
79 for the first semester of the following school year.
- 80 c. Within five days of suspension of bus riding privileges, the District's Hearing
81 Committee, made up of three administrators/counselors, who shall be the
82 hearing panel, the superintendent or his/her designee, who shall act as the
83 hearing officer, and a recorder shall schedule an informal hearing to
84 determine to revoke or reinstate riding privileges. The student and
85 parent/guardian shall be notified of such hearing and may appear and show
86 cause why the pupil should not have bus-riding privileges revoked. The
87 recommendation for suspension will be referred to the board of trustees for
88 approval, absent the parent/guardian/ or adult student appealing that decision
89 to the board of trustees; the appeal must be made in writing within five (5)
90 days of the committee's decision.
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98 Date of Revision:
99 6/14/05

Legal Reference: Code of Idaho
