

1 Joint School District No. 2, Meridian

2
3 BUILDINGS AND SITES

4
5 Series 900

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7 Policy Title Naming Policy and Procedure

Code No. 903

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9 Purpose

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11 This document provides guidelines to be used for requesting that a district facility be
12 named after an individual, group of individuals, or organization, and lists the criteria for
13 such naming. The guidelines herein will be cited and applied by the District Naming
14 Committee in making recommendations to the Superintendent for the naming of a district
15 facility that is intended to be permanent in nature. These guidelines and procedures
16 apply only to the naming of district facilities. The guidelines in this document do not
17 apply to the naming of scholarships.

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19 I. Definitions

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21 In this document, the term “major facility” refers to buildings, building additions,
22 roads, and significant open space.

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25 II. Naming Committee Membership

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27 Membership of this committee will be composed of district representation as
28 indicated:

29 1 - Assistant Superintendent (will serve as the chair of the committee and will be
30 non-voting member)-

31 1 – School Board Member (will not appoint a patron)

32 4 – Board Appointed Patrons

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34 III. Criteria for Naming

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36 A. The primary criteria for naming a facility after individual(s) and organization(s)
37 shall include but not be limited to:

38 1. Personal achievements as alumni/alumnae of highest distinction in an
39 academic, professional, or public service role, while maintaining close ties
40 with and providing significant support to the district; or

41 2. In the case of a major facility, substantial financial contributions used for
42 construction costs of the facility.

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44 B. The district reserves the right to refuse a naming request or to reverse a
45 naming decision should the individual or organization after which the facility is
46 named be shown to have rejected values that preserve human dignity and/or
47 the education ideals of the district

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- C. The name on a facility to be demolished will not necessarily be transferred to a new facility; if a named facility is demolished and replaced, a request must be submitted in order to recommend a name for the replacement facility.

Date of Approval:
1/9/06

Legal Reference: Code of Idaho